

MINUTES OF A REGULAR MEETING OF
THE MILAN MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY BOARD
HELD ON MONDAY, AUGUST 21, 2017, AT 5:30 P.M. IN THE CONFERENCE ROOM OF MILAN CITY HALL.
147 WABASH ST., MILAN, MI 48160

The meeting was called to order at 5:39 P.M. by Chair Doug Strader.

MEMBERS PRESENT: Robert Miller, Carrie Ritchie, Jade Smith, Dave Snyder, Doug Strader and Ryan Wilman. Executive Director Jill Tewsley was also present.

ABSENT: Michael Armitage (exc), Sal Calabrese (exc), Barbara Gardinier, Ryan Royal (exc)

VISITORS: Rochelle Miller

APPROVAL OF AGENDA: for August 21, 2017. Moved by Smith, seconded by Ritchie. Approved unanimously.

APPROVAL OF MINUTES:

Minutes for July 17, 2017, were presented for approval. Moved by Ritchie, seconded by Smith, that the minutes be approved. Passed unanimously.

INFORMATION TO RECEIVE AND FILE:

1. Financial Report—The financial report from the City Treasurer was presented.
2. Michigan Main Street Monthly Status Report—The report was included in the packet.
3. Status Report of the following activities were included. Faces of Milan Banners (due in early September), Summer Fest (concluded successfully), Crooked Tree Play Festival (this coming weekend, in good shape), and 3rd Thursdays (coming off very well).
4. Development Report—The report was included in the packet.
Motion to receive and file by Ritchie, seconded by Wilman. Passed unanimously.

OLD BUSINESS DISCUSSION:

1. GMACF Grant Application—An application for a \$2500 grant for art commissioned with students was submitted.
2. Transition of Tori's workload—A memo asking that a committee explore the possibility of a position funded by MMS and Milan Area Chamber of Commerce jointly was submitted. It was moved by Snyder and seconded by Miller that that option be explored. Passed unanimously.

NEW BUSINESS DISCUSSION:

1. MCACA Grant Approval: A grant application was submitted to MCACA to support the 2018 Crooked Tree Play Festival. It was moved by Smith, seconded by Snyder that the grant be approved as written. Passed unanimously.
2. MMS Quarterly Training—Is September 18-19. Bob Miller, Dave Snyder, Jade Smith, Jill Tewsley, Doug Strader (one day), Rochelle Miller currently plan to attend.
3. Monthly Board Goals—Next month, provide a potential sponsorship to Jill for follow up. Suggestions for future monthly board goals are needed.
4. Main Street Business Update—
 - a. Watchtower Comics and Collectibles opened August 17.
 - b. The Owl has received its liquor license and began evening hours starting August 4.
 - c. Northern Chicks has signed a lease and hopes to open on November 1.
 - d. Business participation in 3rd Thursdays continues to increase.

- e. Canva Training on August 9 received positive reviews.
 - f. Small Business Saturday program is in the development process.
5. Downtown Trick or Treat program ad hoc committee was appointed—Tewsley, Smith, Ritchie.

VISITOR COMMENTS: None

ADJOURNMENT: Motion by Wilman, seconded by Ritchie, to adjourn meeting at 6:10 PM. Motion carried unanimously.

Next regularly scheduled meeting is Monday, October 16, 2017, at 5:30 PM.

Doug Strader, Chair

David W. Snyder, Secretary