

MINUTES OF A REGULAR MEETING OF
THE MILAN MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY BOARD
HELD ON MONDAY May 21, 2017, AT 5:30 P.M. IN THE CONFERENCE ROOM OF MILAN CITY HALL.
147 WABASH ST., MILAN, MI 48160

The meeting was called to order at 5:30 P.M. by Chair Doug Strader.

MEMBERS PRESENT: Sal Calabrese, Shannon Dare Wayne, Barbara Gardinier, Dominic Hamden, Carrie Ritchie, Jade Smith, Dave Snyder, and Doug Strader. Executive Director Jill Tewsley was also present.

ABSENT: Robert Miller (exc), Ryan Royal (exc), Ryan Wilman (abs)

APPROVAL OF AGENDA: for May 21, 2018. Moved by Ritchie, seconded by Calabrese. Approved unanimously.

APPROVAL OF MINUTES:

Minutes for April 16, 2018, were presented for approval. Moved by Smith, seconded by Calabrese, that the minutes be approved with one correction—that Doug Strader was absent on April 21. Passed unanimously.

RECEIVED AND FILED:

1. MMS/DDA Fund Balance (in packet)
2. 2018-19 Annual Budget (previously recommended to City Council)
3. National Main Street Accreditation and sub license agreement (we are accredited)
4. Made on Main Street Grant Application and Notification (approved)
5. CTAP Grant Application and Notification (approved)

It was moved by Ritchie, seconded by Smith, that the items above be received and filed. Passed unanimously.

OLD BUSINESS:

1. Little Park on Main Update: ED Tewsley reported that plans were ready for developing the park and that we would see action very soon.
2. CTAP Grant for Tolan Square Update: ED Tewsley reported on plans for further work in Tolan Square funded by CTAP grant money.

NEW BUSINESS DISCUSSION:

1. Downtown Design Standards: ED Tewsley will recommend a team of people to make recommendations.
2. Downtown Maintenance: Heath will provide 10 hours a week for downtown maintenance. Please forward ideas for maintenance work to Jill for forwarding to Heath.
3. Downtown Business Update:
 - a. Jipperhoopies is closing.
 - b. Charlies Destinations is closing.
 - c. Life is Sweet is planning to build out a bakery on Main Street.
 - d. Former Don Juan spaces: empty and status report given.
 - e. Residential Home on East Main:
4. CTAP Grant Approval: Pedal, Paddle, and Play grant application was approved.
5. City of Milan and MMS Website: This is to be launched tomorrow.
6. Michigan Main Street Design Services: This program is changing. They will provide one design service per year.
7. Dumpster Corral: There was a brief discussion of the dumpster corral to be installed.

8. Year End: It was noted that our Year End is June 30. Any 2017-18 Income or Expense must be reported by then.

VISITOR COMMENTS: None

ADJOURNMENT: Motion by Dare, seconded by Gardinier, to adjourn meeting at 6:30 PM. Motion carried unanimously.

Next regularly scheduled meeting is Monday, July 16, 2018, at 5:30 PM at Milan City Hall. There will be no June meeting.

Doug Strader, Chair

David W. Snyder, Acting Secretary