

CITY OF MILAN

MILAN MAIN STREET / DOWNTOWN DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

5:30 p.m. ♦ Monday, April 16, 2018

City Hall – Milan, Michigan

Meeting Minutes

This meeting was called to order at Royal by 5:32pm

MEMBERS PRESENT: Mayor Dominic Hamden, Sal Calabrese, Robert Miller, Carrie Ritchie, Ryan Royal, Jade Smith, David Snyder, Doug Strader, Ryan Wilman. Also present was Executive Director Jill Tewsley

ABSENT: Shannon Dare Wayne (excused), Barbara Gardinier (excused)

APPROVAL OF AGENDA: moved by Richie supported by Hamden ... approved

APPROVAL OF MINUTES: Minutes for March 19, 2018, presented for approval ... moved by Smith supported by Carrie ... approved unanimously with revisions

RECEIVED AND FILED: motioned by Smith, supported by Snyder ... approved

- a. ~~MMS/DDA Fund Balance~~ (item removed, covered in March)
- b. Michigan Main Street Annual Report as prepared by Michigan Main Street

OLD BUSINESS:

- a. Route 23 Arts and Music Festival update (former Summer Fest)
 - o Bands being confirmed, play venues being worked, possible craft beer event being worked
- b. Crooked Tree Play Festival contract
 - o Question/concern items captured,
 - o Motion to authorize ED Tewsley to sign the contract for the Board by Smith, supported by Wilman ... approved
- c. FY 2019 Final Budget Review
 - o Revised budget proposal from advance packet provided
 - o Motion to approve as submitted by Smith, supported by Carrie ... approved

NEW BUSINESS DISCUSSION:

- a. Pursuing sponsors
 - o Draft sponsorship brochure created and submitted for review & feedback
 - i. Work Plan Review
 - ii. Route 23 Arts and Music Festival
- b. Hair Lunge/State Farm Façade Grant application
 - o Motion to approve pending submission of renderings by Smith, supported by Miller ... approved

VISITOR COMMENT: n/a

ADJOURNMENT: Motion by Smith, supported by Wilman ... meeting adjourned 6:29pm

Next Board meeting schedule for Monday, May 21, at 5:30pm at Milan City Hall

Doug Strader, Chair

Robert Miller, Secretary